

New Student Form

*one form/packet per student

Teacher's Information:

Meg Bohls (Students call me Ms. Meg)

*Work Phone Number: **575-247-5555** *Personal Phone Number: 385-287-1265 (emergencies only)

Email: eclecticetude@gmail.com

Website: eclecticetude.wixsite.com/music

Studio Address and location of lessons: **1109 W Chisum Ave, Artesia, 88210**

PARENT/STUDENT INFORMATION:

LEGAL GUARDIAN FIRST & LAST NAME	
STUDENT FIRST & LAST NAME + AGE	
PARENT CELL NUMBER	
PHYSICAL ADDRESS <i>(Include the city if you reside outside of Artesia)</i>	
NAME OF WORK/BUSINESS	
WORK PHONE NUMBER <i>(in case of emergencies)</i>	
HOME EMAIL ADDRESS	
DISCOUNT WORK EMAIL ADDRESS <i>(if applicable)</i>	
E.C. FIRST & LAST NAME	
E.C. PHONE NUMBER	
MEDICAL CONCERNS AND EQUIPMENT THAT NEEDS TO BE WITH THE STUDENT DURING LESSONS: <i>(leave blank if N/A)</i>	
BRIEF PRIOR MUSIC EXPERIENCE: <i>(How many years of proper lessons, what other instruments, classes taken, ECT...)</i>	
*SCHEDULED LESSON DAY AND TIME <i>(Teacher will fill out if unsure)</i>	
*STUDENT BIRTHDATE <i>(so the student may be recognized on that week if they wish)</i>	

Teacher and Student Expectations:

Welcome, and Thank You!

Thank you for choosing me as your piano teacher! One of the keys to a great learning experience is setting clear expectations from the start. Here's what you can count on from me:

- Preparedness: I plan each lesson in advance to make our time together focused and productive.
- Respect: I value each student's unique pace, personality, and learning style.
- Quality: I select lesson materials based on experience, positive reviews, and your preferences.
- Fun: Music should be joyful! I tailor activities to each student to keep learning engaging and enjoyable.
- Integrity: I strive to be honest, kind, and thoughtful in all my interactions. I welcome feedback and genuinely care about each student's growth.

I'm excited to be part of your musical journey—let's make it a great one!

*** As a student, you will have clear expectations set for you to make your learning experience more pleasant and effective. ***

Practice Expectations and Support:

Research consistently shows that the most significant progress happens at home through regular, focused practice. While I provide the tools and guidance to make practice effective and manageable, the responsibility to practice ultimately lies with the student. Without consistent weekly practice, learning slows significantly, and lessons lose their value—both in time and cost.

To support this, I recommend a brief 10-minute review immediately after each lesson (optional but beneficial). Students are placed into one of three weekly practice tiers—100, 120, or 150 minutes—based on age and learning style. Each student is also allowed two “get out of jail free” passes per semester for illness, travel, or other conflicts. I don't expect perfection, only honest effort.

If a student repeatedly misses practice, homework, or time tracking over an extended period, it becomes difficult to make meaningful progress. In rare cases, and only after multiple conversations and attempts to find solutions, I may recommend pausing lessons. This is never a surprise—I always communicate openly and consider each student's unique circumstances.

My goal is to help every student build consistency in a way that works for them. I understand life is busy, and I'm here to support you every step of the way.

My Practice Promise:

* I know that I get better at piano by practicing at home. * Each week, I will try my best to follow my to-do list and finish my assignments. * I will keep a good attitude during lessons and practice time. * I will also remember to write down my practice minutes on my chart or in the app and have my adult initial/text!

Initials of Student: _____

**Note: This is just to show yourself and your teacher that you are committed to your personal musical growth! You are not bound by any type of contract or agreement by adding your initials here :)*

 **Reward Programs:** To keep things fun and motivating, I offer a few reward systems! Students can earn a prize basket filled with favorite snacks and surprises—usually earned over 4–6 months. After that, they unlock spins on the prize wheel during lessons! There's also quarterly game days (*educational music games!*) for students who meet or exceed 100% of their monthly practice goal for that quarter.

 **Attitude:** A positive attitude goes a long way! I understand that learning can be frustrating at times, and I'll always support students in expressing those feelings in a healthy way.

 **Preparedness & Accountability:** Please arrive on time and bring all materials each week. Students are responsible for logging their practice time—either in a **digital app** on their tablet/phone or on their **written practice chart**. If it's not recorded, it won't count toward rewards. At least one parent initial on the written practice charts or a text/email confirmation stating: "My child practiced X minutes this week" for the digital apps is required every week.

 **Parents of students under 7:** sitting with your child for the first few minutes of practice can really help them stay focused and build good habits! ❤️

 **Startup Materials:** Students will need a set of lesson books, which I'll recommend the specific level of books after assigning a level.

- Piano: Lesson, Theory, Technique, and Performance books (*Piano Adventures by Faber*)
- Voice: Anatomy (*Theodore Dimon*) & Vocal Warm-up (*Klaus Heizmann*) books

Books can be found on Amazon or other online music stores. I'll provide all other startup materials (*specific materials listed out on page 5 under "Start-Up Fee"*)

*I understand all of the teacher and student expectations above:

Initials of Student: _____

Initials of Parents: _____

Tuition Cost: \$110/month

\$ What's Included in Your Monthly Tuition:

Your tuition covers way more than just weekly lessons! Here's everything you get:

- **Weekly 30-minute private lessons** (*in-person*)
- **1 Master Class + Peer Feedback Session** each year (*Just a \$20 class fee per attendee*)
 - Join a group class led by a professional guest speaker and instructor
 - Perform alongside your teacher and peers at a similar level
 - Step into the role of both performer and judge for a fun, educational experience
 - Gain real-world insight into the performance industry in a supportive, inspiring setting!
- **1 Big Annual Recital** with:
 - A panel of professional judges
 - Written feedback & scores
 - Awards & exciting surprises! (*Recital fee: \$100 per performer*)
- **Group Class Vouchers (\$35 Value!)**
 - 2 50% Off Group Class Vouchers to be redeemed before August 1st 2026
 - Cannot be combined or used together & must be an active student to use them
- **Makeup Lesson Options**
 - Online class available anytime you miss your scheduled lesson
 - In-person makeup may be offered with proper notice through cancellation list (*So you never lose the value of your tuition!*)
- **Performance Prep Materials (\$50 Value!)** **only by student request*
 - Piano: 2 pro-recorded videos (tutorial + demo)
 - Voice: 2 pro-recorded audio tracks (accompaniment + melody)

Tuition Made Simple:

To keep things easy and avoid surprise fees, tuition is paid monthly on the 1st, before lessons begin. Here's how it works:

- **Flat Monthly Rate:** Tuition stays the same each month—whether there are 3, 4, or even 5 lessons.
- **No Refunds for Missed Lessons:** Just like college, you pay for the month in advance. Some months have more lessons, some have fewer—it all balances out over the year.
- **Makeup Options:** If you miss a lesson, you can attend an online class or request a makeup (based on availability), so you never lose the value of your tuition.

Semester Overview

- **Fall Semester** (Aug–Dec): 17 lessons → \$550 (Includes fall & winter breaks)
 - **Spring Semester** (Jan–May): 19 lessons → \$550 (Includes spring break)
 - **Summer Semester** (May–Aug): 12 lessons → \$330 (Includes 1-week summer break)
- Note: You must be an active student to participate in summer lessons or use group class vouchers.

 **U.S. Holidays:** If your lesson falls on a national holiday, I'll do my best to reschedule it within 7 days. If you would like to cancel due to a national holiday, please don't hesitate to let me know.

 **Tuition & Inflation:** This agreement is valid through August 1, 2026. I review local rates each year and only raise tuition if the average in Eddy County clearly increases. If that happens, I'll give you at least 30 days' notice, and only do so at the end of the agreement.

*I understand and agree to the terms of the Tuition Policies and Inflation:

Parent Initials: _____

Fees & Discounts:

- Start-Up Fee: \$50 (one-time, non-refundable) Covers:
 - Your custom student binder
 - Printed materials & educational resources
 -  Prize Program - Prize basket goodies and reward supplies
 - Earn a prize basket every 3–6 months based on practice time and participation Trade in unused “Get Out of Jail Free” cards or skip the basket to spin the Prize Wheel for instant rewards!
- Recital Fee: \$100 (once per year) Helps cover: Venue rental, food, decor, awards, tech, judges, and more A full breakdown of costs is always shared for transparency
- Master Class Fee: \$20 (once per year) Covers: Venue, guest instructor, snacks, and performance materials

Discounts:

**Note - Only one discount may be applied per student. The highest eligible discount will be used.*

\$10 Off – Military

\$10 Off – Teachers

\$10 Off – First Responders (Police, Fire, EMS)

\$10 Off – Healthcare Workers

\$10 Off – Students (College or self pay grade school students)

 Just send an email from your work or government address to apply!

Family Discounts:

\$25 Off – 2 family members

\$37 Off – 3 family members

\$50 Off – 4+ family members

***I understand the way the fees and discounts apply to me and/or my child:

Parent Initials: _____

Lesson Policies:

 **Makeup Lessons:** I don't offer regular makeup lessons—my schedule is full and I don't teach weekends. But don't worry! If you cancel, I'll add you to a cancellation list and let you know if a spot opens. You can also join a weekly online group class in place of the missed lesson. Times vary. Please ask for the online schedule if you are interested. These are fun, creative, and a great way to connect with other students! If I ever need to cancel, you'll get one-on-one makeup based on your availability.

 **Summer Lessons:** Summer's flexible, but here's the deal: Lessons can't be gifted or transferred once you've signed up. You can take 2 weeks off and I'll fit in 2 makeups before or after your trip—just give me a week's notice. If you'll be gone more than 2 weeks, you have two options: 1. Hold your spot by paying tuition and receive 2 makeups. 2. Pause lessons and I'll add you to the waitlist to rejoin when a spot opens.

 **Stopping Lessons:** Life happens! If you need to stop lessons: Please give at least 2 weeks' notice. If you give notice at your last lesson of the month, a 2-week prorated tuition is due that day. If you've already paid for the month and stop mid-way, no refunds, but no future payments will be due.

Addendum: *(The following section will be left blank if there are no changes or modifications to this agreement, in which case, no initials will be necessary)*

Teacher's Initials: _____ (If applicable) 

Parent Initials: _____ (If

applicable)

FIRST LESSON CHECKLIST!

(Only applies to NEW students - not policy renewals)

Here are a few things to complete before or right when you arrive for your very first lesson. If you can do them in order, great! But no pressure—it's just to help you get started smoothly. 😊

1. Free in-person consultation completed *(optional)* ☐
2. New Student Packet received ☐
3. Invoice received, reviewed, and approved by client ☐
4. \$50 non-refundable startup fee paid to hold spot on schedule ☐
5. Student is added to the schedule/ confirmation email sent ☐
6. Lesson books ordered online *(I will send you the Amazon links)* ☐
7. Tuition paid prior to or upon arrival of lesson *(may be prorated depending on start date)* ☐
8. Completed paperwork brought to the first lesson ☐
9. Student receives their new binder with materials ☐
10. Teacher initials and signs paperwork *(I will provide you a printed copy of everything upon request)* ☐

Thank you so much for taking the time to read through all of this. It really helps me maximize everyone's positive experience with their music lessons. I couldn't be more thrilled to have you and/or your child on board.

Best Regards,

Ms. Meg

Liability and Health Disclosure Policy

By participating in lessons provided by Eclectic Etude Studio and/or Meg Bohls (as applicable), the undersigned acknowledges and agrees to the following:

- 1. Liability Waiver**
Eclectic Etude Studio and/or Meg Bohls shall not be held liable for any accidental injuries, damages, or losses sustained by students, guardians, or visitors occurring on or off the premises during the course of instruction, studio activities, or related travel.
- 2. In-Home Lesson Disclaimer**
For students receiving instruction at a location other than Eclectic Etude Studio, including private residences, Meg Bohls does not assume liability for any injuries, damages, or losses occurring on or off said property. Furthermore, the property owner(s) and/or tenant(s) of such locations shall not be held responsible for any such incidents.
- 3. Animal Disclosure**
Please be advised that a small hypoallergenic dog resides on the studio premises. If this presents a concern for you or your child, kindly notify Meg Bohls prior to the commencement of lessons so that appropriate accommodations may be considered.
- 4. Medical Disclosure**
Any serious medical conditions, allergies, or other health-related concerns that may affect participation in lessons must be disclosed on the studio intake form. This information is requested solely to ensure the safety and well-being of all students and will be treated with confidentiality.

If any of this policy agreement is modified, I will provide at least 2 weeks' notice, giving the students and parents plenty of time to make changes to accommodate any new sets of guidelines.

If you have any other questions for me, I am happy to answer them. I am extremely excited to be working with you!

Please take time to read this agreement and ask any questions before signing below. Electronic signatures are acceptable.

*To sign this document electronically, type your name above the line

By signing this document, I am agreeing to uphold to the terms and abide by its standards:

Meg Bohls
Piano Instructor

Date

By signing this document, you are agreeing to uphold the terms and abide by its standards.

Parent or Guardian (If Student is under 18)

Date

Student (If 18 or older)

Date